EXPLORING USAJOBS.GOV:
A DETAILED LOOK IN HOW TO APPLY FOR A JOB AND
THE HIRING PROCESS OF THE US GOVERNMENT

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EXPERIENCES WITH USAJOBS.GOV

• 11 seasons with the National Park Service
  • Yellowstone National Park – 2 seasons, Youth Conservation Corps Crew
  • Point Reyes National Seashore – 7 seasons, Trail Crew
  • Rocky Mountain National Park – 2 seasons, Law Enforcement Ranger
THE LANDMARKS

- Advanced Searches
- Review of Opportunity Announcements
- How to Apply
- Hiring Timeline
- Tips and Tricks
0025 – Park Ranger Series

This series covers positions the duties of which are to supervise, manage, and/or perform work in the conservation and use of Federal park resources. This involves functions such as park conservation; natural, historical, and cultural resource management; and the development and operation of interpretive and recreational programs for the benefit of the visiting public. Duties characteristically include assignments such as: forest and structural fire control; protection of property from natural or visitor related degradation; dissemination to visitors of general, historical, or scientific information; folk-art and craft demonstration; control of traffic and visitor use of facilities; enforcement of laws and regulations; investigation of violations, complaints, trespass/encroachment, and accidents; search and rescue missions; and management activities related to resources such as wildlife, lakeshores, seashores, forests, historic buildings, battlefields, archeological properties, and recreation areas.
FINDING YOUR DESTINATION: SAVED SEARCHES

USAJOBS

Keywords
Park Ranger

Location
City, state, zip, or country

- Open to the public
- Federal employees
- GS 5 - GS 7
- National Park Service
- Department of the interior
- 0629 - Park Ranger
- Full-time
- Temporary
- Not required
- Occasional travel

Save this search. We’ll email you new jobs as they become available.

Park Ranger (Protection)
National Park Service
Department of the interior
Grand Canyon, Arizona

Starting at $46,119 (GS 7)
Not to Exceed 1039 hours • Full-Time

Park Ranger (P)
National Park Service
Department of the interior
Watford City, North Dakota

Starting at $22,036 (GS 7)
1039 hours • Full-Time
Key Features
- Opportunity Title
- Department/Agency
- Open Period
- Specific closing dates
- Open Inventory Announcements
- Pay Scale, Grade, and Salary
- Appointment Type and Work Schedule
- Duty Location(s)
- Hiring Path
- Save Job to Profile
READING THE TRAIL SIGNS: OPPORTUNITY ANNOUNCEMENTS

**Requirements**

**Conditions of Employment**

- U.S. Citizen
- Able to work without supervision
- Physical: DK, ML, SM, SB, MS, BS, MB, KM

**Additional Information**

- This information is for your reference only.
- Please contact the trailheads for more details.

**How You Will Be Evaluated**

- You will be evaluated based on your qualifications.

**Opportunities**

- The position is open to all qualified individuals.

**Supervisory status:**

- No supervision required.

**Travel Required**

- Occasional travel may be expected for this position.

**Education Law Enforcement**

- A minimum of 3 years of experience is required.

**Additional Opportunities**

- The education program has been deemed equivalent to that gained in an accredited U.S. education institution and has been given for the courses at a U.S. accredited college or university.

**Required Documents**

1. Resume which includes a list of all significant jobs held and duties performed, with dates specified in month and format, and indicates hours worked per week. If military or civilian, please include your rank and/or grade.
2. A complete Occupational Questionnaire.
3. Other Supplemetary Documents, if applicable, such as:
   - Veterans Preference Documentation:
     - If you are a Disabled, Non-Disabled Veteran, you must submit a copy of your DD-214 showing character of discharge (Member 4 copy), or other Documentation of Service and Separation under Honorable Conditions, as listed on the SF-15. If you don’t have your DD-214, you may request it after discharge from the National Archives.
     - If you are a veteran with 120 days of discharge, you must submit signed documentation from the Armed Forces certifying: 1) your expected release or retirement from active duty, 2) under honorable conditions, 3) your pay and earned time (if any) in the event of dishonorable discharge, death in active duty service, any campaign or expeditionary medals received, 4) retired within 120 days of your separation.
     - If you are a Disabled Veteran, Purple Heart Recipient, or Mother or Spouse of a Disabled or Wounded Veteran, you must submit all additional proof required by the SF-15, and all applicable, completed SF-15. You may request a copy of your Department of Veterans Affairs letter from www.eBenefits.gov or call 1-800-827-1000 to establish proof of disability.
4. A copy of Selective Service Registration. If you do not have Selective Service Registration, you may register online at draftselect.gov. You may be fingerprinted at the local or nearest Federal Office.
5. College transcripts, if considered for education.
6. A document showing Interagency Career Transition Assistance Program consideration if you are a Federal employee or local government employee.
7. A complete copy of professional references.
8. A signed acknowledgement form refusing to participate in a drug testing program.
9. A signed Performance Agreement if you are currently employed.

**If you are relying on your education to meet qualification requirements:**

- Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order to be credited towards qualification. Therefore, provide only the attendance and/or degrees from schools accepted by accrediting institutions recognized by the U.S. Department of Education.

**Failure to provide all of the required information as stated in this vacancy announcement may result in an ineligible rating or may affect the overall rating.**
READING THE TRAIL SIGNS: OPPORTUNITY ANNOUNCEMENTS

Duties

Summary

This position is located in Grand Canyon National Park, in the Visitor and Resource Protection Division. Please visit find a park for additional park information.

This position is on a Full-Time temporary position not to exceed 1019 regular hours (about 6 months) in a service year. Position may be terminated sooner or extended depending on management needs. Individuals selected under this vacancy announcement may be eligible for the possibility of extensions or rehire in subsequent service years.

**NOTE: Individuals who have already held a temporary not to exceed 1019 hour appointment with National Park Service Intermountain Region [https://www.nps.gov/AGIS/documents/JH_102006sw.pdf](https://www.nps.gov/AGIS/documents/JH_102006sw.pdf) in a service year (consecutive 12 month period beginning with the date of the first temporary not to exceed 1019 hour appointment in Intermountain Region) may not be eligible.

The typical seasonal entry-on-duty period for Grand Canyon National Park is December-May, but can be variable during these months due to weather conditions, project needs, or funding. Anticipated Entry on Duty: December 11, 2017.

This job announcement is open to receive applications from the first 50 applicants. The job announcement will remain open until either the quota of 50 applicants, or 10/16/2017 is reached which ever comes first. All applications submitted by 11:59 (EST) on the closing day or date when the quota of 50 applicants are reached will receive consideration, even those that exceed the 50 applicant limit.

Travel, transportation, and relocation expenses will not be paid. All travel, transportation, and relocation expenses associated with reporting for duty in this position will be the sole responsibility of the selected employee.

Responsibilities

This non-supervisory law enforcement position is in the Visitor and Resource Protection division in the Canyon District (backcountry). As a commissioned ranger, incumbent is responsible for performing law enforcement duties including detection, investigation, apprehension, and prosecution under applicable laws, rules, and regulations enacted to insure the protection and safe use of National Park resources. The ranger also educates, interprets, and informs visitors about resources, conservation, laws, and regulations. The Canyon District encompasses all backcountry areas of the park below the rim, exclusive of the Colorado River. The district includes hundreds of miles of maintained and un-maintained trails, routes and remote backcountry areas. Canyoneering, climbing, and river patrols are also conducted when appropriate. The incumbent responds to emergency medical services (EMS) and search and rescue (SAR) operations in a rugged backcountry environment. Canyon District Rangers staff SAR Shift (duty officer) daily and coordinate, manage or respond to all SAR requests below the rim.

Applicants must be capable of becoming members of all hazard ranger team involved in law enforcement, resource monitoring, backcountry management, EMS, SAR, and incident management.

Area Information and Housing: This position is stationed at the South Rim of Grand Canyon National Park located in Northwestern Arizona, approximately 60 miles north of Williams and 85 miles Northwest of Flagstaff at an elevation of 7,000 feet. Temperatures range from approximately 85 degrees in the summer to 17 degrees in the winter. Grand Canyon Village has schools K-12, a daycare center, post office, general stores, banking facilities, churches, a recreation center, a clinic with resident physicians and several restaurants. The park community consists of some 2,000 people, including employees of the NPS and concessionaires and their family members. There are often employment opportunities for family members in the park and surrounding areas. The park community is small enough that many employees choose to walk or bike from their homes to work. Complete shopping, educational, medical and professional services are available in Williams and Flagstaff. Recreational opportunities include hiking, climbing, fishing, swimming, bicycling, and downhill skiing. Housing will be provided. Because of limited housing, when an employee is assigned shared quarters, the park is not able to provide accommodations for family member and pets. For additional housing information contact the park Housing Office at 928-538-7796.

Travel Required

Occasional travel - You may be expected to travel for this position.

Supervisory status

No
Experience
40 hours a week for 4 weeks = 1 month
Volunteer experience counts towards this.

Education
One year at GS-05 is 30 semester (or 45 quarter) credit hours.
One year at GS-07 is 18 semester credit hours.

Combination of Experience and Education

<table>
<thead>
<tr>
<th>Current semester hours</th>
<th>Current experience (months)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum 18 semester</td>
<td>12 months</td>
</tr>
</tbody>
</table>

GS-07
12
5
18
12
0.67
0.42
1.09

(                      ) + (                      ) = 1

(   ) + (  ) =

READING THE TRAIL SIGNS: OPPORTUNITY ANNOUNCEMENTS

Requirements

Conditions of Employment
- U.S. Citizenship required.
- Appointment subject to background investigation and favorable adjudication.
- Meet Selective Service Registration Act requirements for males.
- Subject to pre-employment physical and drug testing.
- Must possess a Type II or higher Law Enforcement Commission.
- Emergency Medical Technician Certification
  - Selectee will be required to participate in the Direct Deposit Electronics Funds Transfer Program.
  - Selectee(s) will be required to carry a firearm while performing duties and maintain firearm proficiency.
  - Selectee(s) must be free of any domestic violence convictions. Appointment will be subject to the applicant's successful completion of a background security investigation and favorable adjudication. Failure to successfully meet these requirements will be grounds for termination.
  - You will be required to submit to a drug test and receive a negative drug test result prior to appointment. In addition, this position is subject to random testing for illegal drug use.
  - Prior to appointment, you must be determined physically fit by an authorized government physician to perform strenuous and physically demanding duties and also pass a medical examination (which includes vision, hearing, cardiovascular, and mobility of extremities) given by an authorized government physician. You will also be required to undergo periodic medical examinations throughout employment.
  - Prior to appointment, the people selected for these positions must be determined physically fit by an authorized government physician to perform strenuous and physically demanding duties and also pass a medical examination (which includes vision, hearing, cardiovascular, and mobility of extremities) given by an authorized government physician. You will also be required to undergo periodic medical examinations throughout employment.

Qualifications

Selective Factor: Applicants must meet all of the following to qualify:
- Law Enforcement Commission: Must currently possess, previously held within the past three years, be able to obtain valid Type I (seasonal) or higher National Park Service (NPS) Law Enforcement Commission, or equivalent, 10/13/2017. More information can be found at the ‘Education’ section of this job announcement.
- National Registry Emergency Medical Technician Basic: Must currently possess or be eligible to obtain a National Registry Emergency Medical Technician-Basic certification 10/13/2017.
- Valid State Driver’s License: Must currently possess, valid State Driver’s License 10/13/2017.

Applicants must possess at least one of the following minimum qualifications by the close of the announcement:

- Experience: At least one year of specialized experience comparable in scope and complexity to the GS-05 level in the Federal services (obtained in either the public or private sector). Specialized experience is experience that equipped the applicant with the particular qualifications needed to perform the duties of the position. Specialized experience could include Park Scout or Tour Leader; law enforcement or investigative work; archaeological or historical research work; forestry and land management work in a park, recreation, or conservation area; management, assistant, or program specialist work involving the development and implementation of policy related to protection, conservation, or management of park area or similar operations in other similar work. You must include hours per week worked.

- Education: Successful completion of at least one full academic year of graduate education in a directly related field such as natural resource management, natural sciences, earth sciences, history, archeology, anthropology, park and recreation management, law enforcement, political science, social science, museology, business administration, public administration, behavioral sciences, sociology, or other closely related subjects, must be demonstrated. You must include transcript(s).

Law Enforcement Commission: This position requires applicants to possess, previously held within the past three years, or be able to possess 10/16/2017 a valid Type II (seasonal) or higher level National Park Service (NPS) Law Enforcement Commission (or equivalent), which requires completing training from an accredited institution, which currently consists of over 650 class hours and lasts on average 17 weeks. Please visit the National Park Rangers’ Seasonal Law Enforcement Training Program (SELTP) for additional information on approved training courses and equivalency for commissioning.

To qualify based on education, you must submit a legible copy of transcripts from an accredited institution with your name, school name, credit hours, course level, major(s), and grade-point average or class ranking. Transcripts do not need to be official, but if you are selected for this position and you used your education to qualify, you must provide official transcripts before you begin work.

If you are using education completed in foreign colleges or universities to meet qualification requirements, you must show that your education credentials have been evaluated by a private organization that specializes in interpretation of foreign education programs and such education has been deemed equivalent to that gained in an accredited U.S. education program; or full credit has been given for courses at a U.S. accredited college or university.

Volunteer Experience: Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g., Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, social). You must also submit a valid driver’s license.

You are required to operate a government (or private) motor vehicle as part of your regular duties. You must also submit a valid driver’s license (within a State sealed envelope or submitted directly by the State authorities), and at your own expense, all completed traffic reports from all states that disclose a valid driver’s license, whether current or past, possessed by you.

Education

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READING THE TRAIL SIGNS: OPPORTUNITY ANNOUNCEMENT

How You Will Be Evaluated

You will be evaluated for this job based on how well you meet the qualifications above.

A review of your resume and supporting documentation will be made and compared against your responses to the Occupational Questionnaire to determine if you are qualified for this job. If your resume is incomplete or does not support the responses provided in the Occupational Questionnaire, or if you fail to submit all required documentation, you will be rated “Ineligible,” not qualified, or your score may be adjusted accordingly. If a determination is made that you have inflated your qualifications or experience, you may lose consideration for this position. Please follow all instructions carefully; errors or omissions may affect your rating.

Candidates will be rated and ranked using Category Rating procedures. These procedures place candidates with veteran’s preference above non-preference eligibles within each category. Veterans with a service-connected disability of 10 percent or above in the highest quality category, except when the position being filled is scientific or professional at the GS-05 level or grade level. Under Category Rating, candidates are recommended and ranked into one of three categories:

- Best Qualified: applicants possessing experience that substantially exceeds the minimum qualifications of the position including all selective factors and are highly proficient in all requirements of the job and can perform effectively in the position.
- Well Qualified: applicants possessing experience that exceeds the minimum qualifications of the position including all selective factors and are proficient in most of the requirements of the job.
- Qualified: applicants possessing experience that meets the minimum qualifications of the position including all selective factors and are proficient in some, but not all of the requirements of the job.

You will be evaluated on the following competencies:

- Applies Technology to Tasks
- Criminal Law
- Interpersonal Skills
- Oral Communication
- Problem Solving
- Restraint and Self-Defense
- Writing

Learning Opportunities

You will be provided with the following learning opportunities:

- On-the-job training
- In-service training
- Job rotation
- Job shadowing
- Mentorship

Additional Information

This announcement may be used to fill additional positions if identical vacancies occur within 60 days of the issue date of the referral certificate.

Individuals selected under this vacancy announcement are eligible for the possibility of reappointment if reemployed.

Physical Demand:

Duties involve rigorous firefighing requiring above average physical performance and exacting precautions. Work requires prolonged standing, walking on uneven ground, and carrying equipment weighing over 50 pounds. Shifting and carrying of heavy items, and similar strenuous activities require agility, balance, dexterity, and proficiency in gross movements, often in adverse outdoor environments, exposed to severe weather conditions. Dangerous persons must be physically contended, subdued, and subdued many of which are known to carry weapons.

Training:

There is a high degree of risk associated with the nature of the incumbent’s work assignment. Physical fitness requirements must be met and sustained on a continuing basis during employment.

Working Conditions:

Duties require extended periods of outdoor work where the incumbent will be exposed to severe weather conditions including temperatures ranging from freezing to 100 degrees Fahrenheit. Investigations are conducted on foot, in four-wheel drive vehicles, or other forms of conveyance in remote backcountry settings. Examination and emergency services require entry into hazardous environments, exposure to dangerous persons, environments, and substances, and potential exposure to infectious diseases. Long periods of surveillance work may be required in remote or isolated locations and under unpleasant conditions. A high degree of personal protective equipment and clothing may be required to be worn and used, some of which may be uncomfortable, but is required to traverse specific safety provisions and other preexisting conditions.

The National Park Service has determined that the duties of this position are suitable for use of a telework only during an emergency or natural disaster.

If you are unable to apply online or need a document that you do not have in electronic form, view the following for information regarding an alternate application. Click the following for the information and instructions.

Index/sByTitle/Alternate_Application_Information.html

Conditions of Employment

You will be required to wear a uniform and comply with the National Park Service uniform standards. A uniform allowance will be provided.

You will be required to work on call, weekends, holidays, overtime, and shift work. Schedule is programmed to account for 40 hours work per week in 4 days on/2  days off.

Government housing may be available.

You are a new employee or employee in the Federal government, you will be required to complete a 1-year probationary period.

You are required to travel overnight away from home at least 2 days a month. You must maintain government travel charge card for travel purposes.

You may be required to complete training and obtain a government travel charge card with these and appropriate authority.

Applicants must be at least 21 years old.

Required Documents

The following documents are required and must be submitted by 11:59 PM (EST) on 10/14/2027:

1. Resume which includes a list of all significant jobs held and duties performed, with dates specified in month and year format, and indicate hours worked per week. If military or civilian, please include your rank and/or grade.

2. A complete Occupational Questionnaire.

3. Other Supporting Documents, if applicable, such as:

- Veterans Preference Documentation:
  - If you are a Discharged, Non-Disabled Veteran, you must submit a copy of your DD-214 showing character of discharge (Member 4 copy), or other Documentation of Service and Separation under Honorable Conditions, as listed on the GS-13. If you don’t have your DD-214, you may request it after discharge from the National Archives.
  - If you are a veteran within 120 days of discharge, you must submit signed documentation from the Armed Forces certifying: (1) your expected release/reemployment from active duty, (2) under honorable conditions, (3) your pay grade/rank at time of discharge, (4) dates of active duty service, (5) any campaign or Expeditionary medals received, and (6) dates within 120 days of your separation.
  - If you are a Disabled Veteran, Purple Heart Recipient, or Mother or Spouse of a Disabled or Dead Veteran, you must submit additional proof required by the GS-13, if applicable, a completed SF-15. You may request a copy of your service record at the Army Central Records Office, Attn: SF-15 (DD Form 2820), 1-800-827-1000, or to establish proof of disability.

- Certification that you met Selective Service (copy of current valid LE Commission, DNT certification and Driver’s License NO PHOTOS).

- College transcripts, if applicable based on education.

- Documentation for Immigration/Career Transition Assistance Plan, if consideration is given if you are a displaced federal employee within the local commuting area. You must include: 1) Proof you are a displaced Federal employee, e.g., SF-177 Separation Notice, Notice of Proposed Removal, etc. 2) A copy of job qualifications (Function Specifications) showing current and conditional preferences (Veteran, Disability, family member preferences); 3) Your most recent performance appraisal; and your most recent performance appraisal. To receive selection priority, displaced or surplus Federal employees must be rated well qualified or above on the rating criteria for this position.

Do not submit photographs with your application package. Documents with photographs may not be used by hiring officials – you must remove your image from any résumé, transcript, license, etc.
YOUR NAME TO GO INTO THE HAT:
CREATING AND USING YOUR ACCOUNT

- Key Features
  - Profile
  - Documents
  - Applications
  - Saved Jobs
  - Saved Searches
YOUR NAME TO GO INTO THE HAT: CREATING YOUR ACCOUNT

- Your Profile
  - Required Areas
  - Contact Information
  - Eligibility
  - Personal sections
  - Demographics
  - Preferences
Your Name to go into the Hat: Using Your Account

Resumes
- Max of Five Resumes
- Resume Builder
  - 4 Sections
    - Work Experience
    - Education
    - Other
    - References
- Great Guide if you choose to upload a resume that you have made
• Supporting Documents
  • 10 Max
  • College Transcripts
  • Hiring Path Supporting Documents
    • Proof of Military Service
    • Pathways program
  • Cover Letter
  • Driver’s License
  • Medical Certificates
  • Misc. Certificates
CRUX MOVES: HOW TO APPLY

Select Documents

Instructions

Select the document(s) that you want to submit as part of your application. You can review the required document(s) for this job by selecting the "Documents" button.

If the document you want to submit is not available you can upload it by selecting "Add Document." Any documents added or deleted on this step will be reflected in your account. USAJOBS stores up to ten documents, so you may need to delete an existing document to upload a new one.

Your Documents

- LEO 08/2017
  - Built 7/27/2014
  - Other 11/18/2016
  - Transcript 4/28/2016
  - Other 11/17/2016

- LE Type 2...K Welch
  - Other 11/17/2016
  - LE Eval N...K Welch
  - SF 30 7/15/2017

- Medical C...K Welch
  - Other 7/15/2017

- Fire Figh...K Welch
  - Other 11/18/2016

Helpful Links

- What should I include in my resume?
- Classified information
- Social Security Number (SSN)
- Photos of yourself
- Personal or sensitive information
- Encrypted and digitally signed documents

Acceptable Formats

- GIF, JPG, JPEG, PNG
- PDF, TXT

Do Not Include in Resume

- Classified information
- Social Security Number (SSN)
- Photos of yourself
- Personal or sensitive information

Required Documents

- Classified information
- Social Security Number (SSN)
- Photos of yourself
- Personal or sensitive information

Continued
CRUX MOVES: AGENCY APPLICATION

Give yourself as much credit as possible while still being honest.
Be generous but truthful.
Evaluative software typically conducts first cut of applicant pool based on scores from self-assessment questionnaire.
Skills not documented in resume will lower your score.

Self-Assessment Questionnaire

A. I have not had education, training, or experience in performing this task.
B. I have had education or training in how to perform this task, but have not yet performed it on the job.
C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.
**Best Case Scenario**

- **November**
  - Announcement Closes

- **December**
  - Applications Reviewed by HR

- **January**
  - Hiring Officials Review Application Packet
  - Day 31 – 45
  - Top Candidates Interviewed
  - Day 46 – 59
  - Chosen Applicant Hired
  - Day 60 – 74

- **February**
  - Day 80 – 180 days from job closing to selection for new hire

80 – 180 days from job closing to selection for new hire.
THE BETA: TIPS AND TRICKS

• Add dates to your Documents
• Add Last Name to the end of your document title
• Redact Photos
• Self-Assessment Interpretation
• Maximize Keywords in Resume
• Don’t be afraid to call
THE BETA: TIPS AND TRICKS

Add dates to your Documents
Resume
Supporting Documents
Medical Documents

Add Last Name to the end of your document title

Easier file management for HR Personnel
Redact Photos
Drivers Licenses, Certificates, etc.

Hiring Officials are not allowed to see photos of applicants

Entire application could be thrown out

Can be done easily with Microsoft Word or a paint program

Do not block out any information
Self-Assessment Interpretation

Give yourself as much credit as possible while still being honest.

Be generous but truthful.

A. I have not had education, training, or experience in performing this task.
B. I have had education or training in how to perform this task, but have not yet performed it on the job.
C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
E. I am considered an expert in performing this task. I have supervised performance of this task or am normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.
Maximize Keywords in Resume

- Use the self-assessment Questionnaire to gather key words.
- Makes the job of the Evaluative Software and HR Personnel easier.

Facilitates groups, public meetings, and workshops in both structured and unstructured settings.

- A. I have not had education, training, or experience in performing this task.
- B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- E. I am considered an expert in performing this task. I have supervised performance of this task on normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.

Communicates clearly in delivering oral presentations.

- A. I have not had education, training, or experience in performing this task.
- B. I have had education or training in how to perform this task, but have not yet performed it on the job.
- C. I have performed this task on the job. My work on this task was monitored closely by a supervisor or senior employee to ensure compliance with proper procedures.
- D. I have performed this task as a regular part of a job. I have performed it independently and normally without review by a supervisor or senior employee.
- E. I am considered an expert in performing this task. I have supervised performance of this task on normally the person who is consulted by other workers to assist or train them in doing this task because of my expertise.
THE BETA: TIPS AND TRICKS

Don’t be Afraid to Call if you are Not Referred
Don’t harass Human Resources
Truly feel that you should qualify
Applications are reviewed by Evaluative Software, and HR Specialists, not by position specialists

Subject: Notice of Results for Park Ranger (Protection), IM-1541-GRCA-17-10053556-DE

Dear Keaton Welch,

You were rated as ineligible for the position of Park Ranger (Protection)-GS-0025-7 in Grand Canyon, Arizona for the following reason:
Ineligible for the following position or positions:

- GS-0025-7; You are ineligible because your length of specialized experience fails to meet the qualification requirements for this position and grade.

If you have any questions regarding this notice, contact [redacted] at [redacted]@nps.gov or (303) 96 [redacted].

Thank you for your interest in Federal employment with the National Park Service.

PLEASE DO NOT RESPOND TO THIS EMAIL MESSAGE. IT IS AUTOMATICALLY GENERATED.
FURTHER RESOURCES

- USAJOBS.GOV FAQ
- Office of Personnel Management
  - OPM.GOV
- Transforming Youth Outdoors
  - mytyo.org
QUESTIONS?